



STATE OF TENNESSEE
DEPARTMENT OF HEALTH

**REQUEST FOR PROPOSALS # 34310-24016
AMENDMENT # 1
FOR PROVISION OF DEVELOPMENT AND
ADMINISTRATION OF THE MEDICATION AIDE
CERTIFIED EXAMINATION**

DATE: AUGUST 3, 2015

RFP # 34310-24016 IS AMENDED AS FOLLOWS:

- 1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.**

EVENT	TIME (central time zone)	DATE
1. RFP Issued		July 20, 2015
2. Disability Accommodation Request Deadline	2:00 p.m.	July 23, 2015
3. Notice of Intent to Respond Deadline	2:00 p.m.	July 24, 2015
4. Written "Questions & Comments" Deadline	2:00 p.m.	July 29, 2015
5. State Response to Written "Questions & Comments"		August 3, 2015
6. Response Deadline	2:00 p.m.	August 10, 2015
7. State Completion of Technical Response Evaluations		August 13, 2015
8. State Opening & Scoring of Cost Proposals	2:00 p.m.	August 14, 2015
9. Negotiations (Optional)	4:30 p.m.	August 14, 2015
10. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	August 18, 2015
11. End of Open File Period		August 25, 2015
12. State sends contract to Contractor for signature		August 26, 2015
13. Contractor Signature Deadline	2:00 p.m.	August 28, 2015

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

QUESTION / COMMENT	STATE RESPONSE
1 p. 1, Statement of Procurement Purpose. Please provide candidate volumes by year for the past five years.	The candidate volume to date is zero.
2 p. 1, Statement of Procurement Purpose. <i>"There have been no Tennessee candidates administered the certified Medication Aide Exam since the previous contract."</i> Please clarify this statement. Does this mean that there have been no Medication Aide Exams since the start of the previous contract, or since the end of the previous contract? If there have been no tests administered at any time during the previous contract, please explain what caused this lack of activity.	There have been no Tennessee candidates administered the certified Medication Aide Exam since the start of the previous contract. Applicants for the Medication Aide Exam must be graduates of a Tennessee Board of Nursing approved medication aide school. No school has requested Board of Nursing approval to establish a medication aide program.
3 p. 25, RFP Attachment 6.3, Cost Proposal. Are there any statutory fee caps on the services required by this RFP?	There are no statutory fee caps on the services required by this RFP.
4 p. 25, RFP Attachment 6.3, Cost Proposal. Is the vendor required to remit any portion of the examination fees to the State?	No the vendor is not required to remit any portion of the examination fees to the State.
5 RFP Attachment 6.6, A.5.a, Examination Development. Who owns the current item bank? Will it be provided to the successful vendor upon award, and if so, in what format? How many items are in the bank, and what statistics are available for them?	Pearson Vue owns the current item bank. Whether it will be provided to the successful vendor upon award would be Pearson Vue's decision. There are 300 multiple choice questions in the bank. No statistics are available from test bank questions as the questions have not been tested on Tennessee candidates.
6 General. Please provide a copy of the current contract for these services, including all amendments, renewals, and/or extensions.	The current contract is attached.

3. RFP Amendment Effective Date. The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.